



Veterans Benefits Policy

Policy #:	ER001.1
Policy Type:	University
Responsible Executive:	VP for Info Services & Student Success
Responsible Office:	University Registrar
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I. Policy Statement

As part of its commitment to support veterans and dependents of a veteran, the University of Louisiana at Monroe maintains a policy that ensures that these individuals understand their rights as they pertain to the veteran benefits for which they are eligible.

II. Purpose of Policy

The University of Louisiana at Monroe is required to comply with the Veterans Benefits and Transition Act of 2018, section 3679 of Title 38, United States Code. The Veterans Benefits Policy aligns with the Act by describing the processes in place to enable veterans and dependents of a veteran to enjoy their benefits.

III. Applicability

This policy applies to veterans and dependents of a veteran who are receiving education assistance under Chapter 31 (Vocational Rehabilitation and Employment) or Chapter 33 (Post-9/11 GI Bill benefits) of Title 38, United States Code.

This policy also applies to those staff members responsible for the dissemination of services, particularly the Vice President for Information Services and Student Success, the University Registrar, the Veterans Certifying Official, and the Tuition Assistance Official.

IV. Definitions

A Covered Individual is any individual who is entitled to educational assistance under Chapter 31 (Vocational Rehabilitation and Employment) or Chapter 33 (Post-9/11 GI Bill benefits) of Title 38, United States Code.

A Covered Individual is defined as:

- A. A veteran who was discharged or released from a period of no fewer than 90 days of service in the active military, naval, or air service less than three years before the date of enrollment in the course concerned.
 - B. An individual who is entitled to assistance under:
 - a. section 3311(b)(9) of this title; or
 - b. section 3319 of this title by virtue of the individual's relationship to:
 - i. a veteran described in subparagraph (A); or
 - ii. a member of the uniformed services described in section 3319(b) of this title who is serving on active duty.
- or
- C. An individual who is entitled to rehabilitation under section 3102(a) of this title.

V. Policy Procedure

The University of Louisiana at Monroe permits any Covered Individual to attend or participate in the course of education during the period beginning the date which the individual provides the Veterans Certifying Official a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33 (a “certificate of eligibility” can also include a “Statement of Benefits” obtained from the Department of Veterans Affairs’ [VA] website – eBenefits, or a VAF 28-1905 form for Chapter 31 authorization purposes) and ending on the earlier of the following dates:

- A. The date on which payment from the VA is made to the institution.
- B. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

The University of Louisiana at Monroe will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds because of the inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under Chapter 31 or 33.

The Covered Individual must:

1. Submit a certificate of eligibility for entitlement to the Veterans Certifying Official in the University Registrar’s Office no later than the first day of a course of education for which the individual has indicated the wish to use their entitled educational assistance.
2. Provide additional information necessary to the proper certification of enrollment to the Veterans Certifying Official in the University Registrar’s Office.
3. Make and comply with payment arrangements for the amount that is the difference between the amount of the student’s financial obligation and the amount of the VA education benefit disbursement.

VI. Enforcement

The Vice President of Information Services and Student Success is responsible for enforcement of this policy.

VII. Policy Management

The Vice President for Student Information Services and Student Success is the responsible executive. The University Registrar is the responsible officer for implementing and administering the policy. The Office of the University Registrar is responsible for maintaining this policy.

VIII. Exclusions

There are no circumstances that might apply to excuse conformance with the policy.

IX. Effective Date

This policy will be in full-force and effect upon adoption. The policy shall be read to be amended as necessary to be compliant with the requirements of 38 U.S.C. 3679(c) as amended.

X. Adoption

This policy is hereby adopted on this 26th day of September 2019.



Dr. Michael Camille
Vice President for Information Services & Student Success

XI. Appendices, References and Related Materials

Veterans Benefits and Transition Act of 2018, section 3679 of title 38, United States Code;
38 U.S. Code § 3679(e).

XII. Revision History

The University of Louisiana Monroe's Veterans Benefits Policy formalizes an informal long-standing policy associated with Veterans Benefits.

Original Adoption Date: September 26, 2019