

Graduate School
REQUEST FOR TIME EXTENSION
TO COMPLETE DEGREE REQUIREMENTS



Form to be initiated by the student and then completed with the help of the Major Professor

Student Name: _____ CWID _____
Major & Concentration: _____ Catalog year _____
Date student admitted to degree program: _____

List courses listed on degree plan that are currently or will be out of date (include course name, number, semester hours, grade received, and semester/year completed): *Attach additional sheets if necessary*

If student is currently enrolled, list courses being taken (include course name, number, semester hours).
If the student is NOT enrolled, what is his/her status? *Attach additional sheets if necessary*

Remaining degree requirements (check all that apply)

Comprehensive exams _____ Coursework: _____ hours
Thesis _____ Dissertation _____
Other _____

Requested semester/year for expiration of courses: _____

- Attach an approved degree plan showing grades for completed courses. *Mandatory*
- Attach a letter of support by the major professor. The letter must include reason for the time extension and any changes to the course/s since they were taken by the student and a timeline for graduation. *Mandatory*

Print name: Major Professor

Signature of Major Professor

Date

DECISION

Notes:

Approved Until _____

Time Extension denied

Dr. Sushma Krishnamurthy
Dean, Graduate School

Date